**School Leadership Team Minutes**

**November 13, 2018**

**4:30 pm – 5:30 pm**

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| 4:30  | **Welcome** |
| 4:35 - 4:40 | * Call to order
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| 4:40 – 4:41 | **Norms** Respect other’s opinionsOne voiceAssume good intentionsSeek first to understand, then be understoodWhen in doubt refer to the bylaws/Chancellor’s RegulationsBe on time (10-minute grace period)Reply to email – read responseInform of absence  |
| 4:41 – 4:45 | **Minutes*** Reading and Approval of Minutes
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| 4:45 – 4:50 | **Committee Reports**  |
| 4:50– 4:55 | **Discussion of Unfinished Business**  |
| 4:55 – 5: 10 | **New Business*** Inquiring about having a bilingual classroom: Spanish, Bengali, etc.
* Introducing how 3rd does their math problems: SOLVE
* How each grade approaches math via. Word problems and what manipulatives are used/given...students need to model their answers and explain for full credit.
* Professional Development for Teachers and how we turn key to students
* Magnet Grant: staffing to fulfill magnet requirements
* All students not having their homework checked for accuracy as opposed to completion. Check in for 2nd grade in checking homework for ALL students.
* Spelling test, words, beneficial homework to have student practice what to teach for word work. Studies have shown that students learn words through reading.
* Arrival: review procedure during inclement weather
* Custodial Check In for front gate
* Send on Remind APP for kids to come in for breakfast at 7:30
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| 5:10 – 5:30 | **Executive Session*** Safety Plan: Remains the same
* Breakfast in the Class: No more! Students are now eating in the morning. Concern that some classes don’t have enough time to eat…the cafeteria may not be ready and all teachers wait for students to eat. Double check with the students of what aspect is being cut short during their lunch period. Often times students aren’t eating because they are socializing. 4 classes have lunch together on the same grade level. We have 6 hired aides during lunch time and hired coach to monitor play and have play routine.
* During the time that breakfast in the class used to be it is not reading, phonics, and close reading.
* Next month, Ms. Reda will show case a close reading activity in preparation for the test.
* Adjourn Meeting
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|  | **Next Meeting – December 11, 2018**  |